

# ARCHITECTURAL REVIEW APPLICATION



Applications can be emailed to:  
[candelascm@timberlinedc.com](mailto:candelascm@timberlinedc.com)  
or dropped off at the front office at:  
Parkview Swim & Fitness Club  
19865 W 94th Ave  
Arvada, CO 80007

There is a fee of \$150.00 for your first submission and a fee of \$75.00 for each submission after that.

(Solar applications are exempt from submission fees)

Please make checks payable to Vauxmont Metropolitan District. Payments can be dropped off at the Parkview Swim & Fitness Center during service center hours or mailed to 9371 McIntyre St, Arvada, CO 80007 (Monday – Friday between 10:00am and 5:00pm).

**\*\* The application will not be processed until payment and required documentation has been received. \*\***

Homeowner: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Builder/Contractor Name/Title: \_\_\_\_\_ Phone: \_\_\_\_\_

**Approval Requested for the Following:**

- Landscaping                       Fence/Gates                       Privacy Screen                       Storage Shed
- Deck/Patio                               Paint                                       Satellite Dish
- Driveway/Sidewalk                       Play Set/Play Structure                       Shade Structure
- Other

- Be sure to include a plot and access plan with the submittal and provide description of proposed improvements below.
- Landscaping must be completed within 180 days of closing.
- Please include the total square footage of the yard and the percentage of the square footage where turf will be planted and the type, size, and color of rock that will be used per the Candelas Guidelines.

**RESIDENTS ARE RESPONSIBLE FOR ANY DAMAGE CAUSED BY ALL HIRED LANDSCAPERS AND CREW**

*“As the owner of the property located at \_\_\_\_\_, I hereby acknowledge that all improvements (both landscape and hardscape) shown within the utility easements are placed at my sole risk and liability. I accept that at any time in the future, those with rights to the utility easements may enter the affected property and require that all improvements be removed and/or located at my sole expense. In the event hardscape improvements have been approved within easements by the CDRD, the City of Arvada, in conjunction with the permitting process, may require letters from the applicable utility providers indicating that they have no objection to the placement of the improvements, prior to the issuance of building permits. I hereby acknowledge that all improvements shown shall be installed and maintained as depicted hereon. Modifications to these improvements in the future will not be made until CDRC approval is sought and either waived or granted.”*

\_\_\_\_\_ (Homeowner’s Initials) District property will not be used for property improvements. Homeowners will be billed for damages caused by them or their contactors.

\_\_\_\_\_ (Homeowner’s Initials) Homeowners assume responsibility for all contractors that are hired to perform work within their lot lines. This includes damages made by Contractors to the District Native Tracts and Common Areas when providing services to your lot. The District will repair any damages and the Homeowner will be responsible for reimbursement to the District.

Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Candelas Use Only**

**ACTION:**                       Approved as submitted                       Approved with conditions                       Denied as follows

Conditions for approval include the following: \_\_\_\_\_

Reasons for denial include the following: \_\_\_\_\_

**REQUIRED COMPLETION**

Reviewed By: \_\_\_\_\_ Date Uploaded to GeoLens: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_ Account No.: \_\_\_\_\_

Notes:

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## **NEIGHBOR ACKNOWLEDGEMENT**

Certain improvements, such as exterior buildings, paint, and lighting may impact neighboring properties. Please discuss your project with your neighbors and collect signatures of all neighbors (side, back and diagonal back). The neighbor signatures will aid in the approval process, however, do not constitute approval. If a neighbor is unwilling or unavailable to sign, please place their address on the appropriate line and in the signature column, write, "Will Not Acknowledge" Or "Home Not Occupied".

By signing below, as neighbors to the applicant, I acknowledge the potential for the aforementioned improvement to be constructed. By placing my signature below, I acknowledge the improvement and understand that this does not constitute approval of the improvement. In addition, I know that if I take exception to the application, I should immediately express my concerns to my neighbor and send a written letter of concern to the Vauxmont Metropolitan District at [candelascm@timberlinedc.com](mailto:candelascm@timberlinedc.com)

<b>Neighbor Signature(s)</b>	<b>Address and Email</b>	<b>Date</b>
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