

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
VAUXMONT METROPOLITAN DISTRICT REGARDING FORMATION
OF A LANDSCAPE COMMITTEE**

At a special meeting of the Board of Directors of the Vauxmont Metropolitan District, Jefferson County, Colorado, held at 4:00 P.M., on Tuesday, March 21, 2023, at the Parkview Swim and Fitness Center, 19865 W. 94th Ave. Arvada, Colorado 80007, at which a quorum was present, the following resolution was adopted:

WHEREAS, the Vauxmont Metropolitan District (the "District") was organized as a special district pursuant to an Order of the District Court in and for the County of Jefferson, Colorado, dated June 29, 2004 and is located within Jefferson County; and

WHEREAS, the Board of Directors of the District (collectively referred to as the "Board" or individually as "Director(s)") has a duty to perform certain obligations in order to assure the efficient operation of the District; and

WHEREAS, pursuant to § 32-1-1001(l)(h), C.R.S., the Board has the power to manage, control, and supervise all of the business and affairs of the District; and

WHEREAS, pursuant to § 32-1-1001(l)(m), C.R.S., the Board has the power to adopt, amend, and enforce bylaws and rules and regulations not in conflict with the constitution and laws of this state for carrying on the business, objects, and affairs of the Board and of the District; and

WHEREAS, the Board wishes to ensure that the residents of the District and the Candelas community generally, which includes Vauxmont Metropolitan District, have input regarding and an organized method by which to communicate concerns to the District and contractors and consultants regarding landscaping within the Candelas community that is owned by the District (the "District Landscaping"); and

WHEREAS, to best serve the public's needs and the needs of residents within the District combined boundaries, the District recognizes the importance of seeking public input and citizen feedback regarding District Landscaping and therefore wishes to form a committee to address such issues (as more fully described herein the "Landscape Committee"); and

WHEREAS, the Landscape Committee shall serve as a beneficial means by which the Board may seek and receive resident input in a direct and educated manner allowing residents to voice concerns and effectuate corrective actions, when necessary, by direct consultation with the Board and District consultants; and

WHEREAS, to make the most efficient and effective use of the Landscape Committee, the Board desires to implement rules, policies, and procedures for the Landscape Committee.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE VAUXMONT METROPOLITAN DISTRICT AS FOLLOWS:

1. The Board hereby forms a Landscape Committee of the District. The purpose of which is to serve in an advisory role and make recommendations to the Board of Directors of the District regarding policies and operations related to District Landscaping, as authorized herein, act as a liaison between the District and the Board, and the District manager (currently Timberline District Consulting, LLC). The Landscape Committee has no authority to make decisions on behalf of the District without express consent or delegation of the Board.
2. The Landscape Committee shall be comprised as follows:
 - a. The Landscape Committee shall be comprised of Five - Seven residents of the District with at least one Landscape Committee member from each "View" within which residents reside. Directors of the District shall not sit as appointed members of the Committee.
 - b. All Landscape Committee members need to be team players that have high integrity, the ability to make wise decisions, a positive attitude, self-control - especially on social media, competence, high character, and are committed to neighborhood unity and well-being while acting in a professional and reasonable manner. All Landscape Committee members must see themselves as representatives of their neighbors and understand that for the Candelas community to do well it is best that the Landscape Committee presents unified positive positions.
 - c. The District shall solicit applications from interested residents of the District to serve on the Landscape Committee throughout the year. Such applications shall be reviewed by the members of the District's Board that are residents of the District and such members shall make a recommendation to the full Board of appointments to serve on the Landscape Committee.
 - d. The term of members of the Landscape Committee shall be approximately one year and run from the annual regular meeting of the Board to the next such annual regular meeting (or such special meeting held in substitute thereof). Any member that is appointed to serve on the Landscape Committee between annual regular meetings of the District's Board shall serve until the next such annual regular meeting (or such special meeting held in substitute thereof). All members of the Landscape Committee serve at the discretion of the Board and may be removed by action of the Board at any time.
3. The Landscape Committee shall nominate a chairperson from its membership on an annual basis at its first meeting following the annual regular meeting of the Board

(or such special meeting held in substitute thereof).

4. Each member of the Landscape Committee shall be entitled to one vote on all Landscape Committee matters.
5. Committee Rules for Time Management should be adhered too:
 - a. Meeting organizers should set a meeting agenda with reasonable time guidelines as appropriate. The agenda should be reviewed at the beginning of each meeting for additions or adjustments.
 - b. Where possible meeting organizers should send advanced notice of proposed agenda topics to other meeting attendees to aid attendees in prioritizing attendance.
 - c. Meeting organizers should routinely check-in on agenda progress and remaining time to ensure progress towards agenda objectives.
 - d. Meeting organizers should set a length to conclude each topic to avoid excessive runover. A timer is recommended as an aid towards productivity and fairness.
 - e. Meeting organizers should communicate time limits for individual speakers or commentators. In practice this is good to review at the meeting start and to grant a “floor time” when recognizing speakers.
 - f. Meeting organizers may politely ask about the original question as needed to aid recognized speakers in productive comment
 - g. Speakers shall not grant or yield their time to another except at the discretion of the meeting organizer.
 - h. Meeting organizers shall maintain mindfulness of staff time and cost. Meetings should be structured to minimize billed time by techniques including structuring billable speakers towards the beginning of meetings or having them join later in a meeting. Meeting organizers should weigh the advantage of having separate meetings for billable speaker’s vs open committee discussion.
 - i. Residents who are not on the Landscape Committee are not invited to these meetings. They will get a full report at the Board Meetings or any open Town Halls.
6. The Landscape Committee shall fulfill the following purposes:
 - a. Conduct a quarterly survey of the residents within the District regarding issues related to District Landscaping.
 - b. Receive comments from residents within the District regarding issues related to District Landscaping.
 - c. Based on personal observations, comments received, and results of the quarterly survey conducted, compile a list of issues, including, but not limited to, safety issues, regarding District Landscaping (as updated from time to time the "List of District Landscaping Issues").
 - d. Transmit the List of District Landscaping Issues to the Board , and the District's Manager (currently Timberline District Consulting, LLC) on an as needed basis.

- e. Report to the Board at the end of each quarter on the progress or lack thereof in addressing the List of District Landscaping Issues by District, the developer, and/or the District's Manager. For purposes of reporting quarters shall be designated as follows in order to coincide with the District annual regular meetings:

- Q1: Nov-Dec-Jan
- Q2: Feb-Mar-Apr
- Q3: May-June-July
- Q4: Aug-Sept-Oct

- f. Make recommendations to the Board and/or District Management for items the Landscape Committee feels needs to be addressed within the District, as it relates to District owned landscaping.

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Whereupon, a motion was made and seconded, and upon a majority vote this Resolution was approved by the Board.

ADOPTED AND APPROVED
THIS 21ST DAY OF MARCH 2023.

VAUXMONT METROPOLITAN DISTRICT

By: _____
Its: President

ATTEST:

By:
Its: