

## **Homeowner Setup & Amenity Access**

You may start the process from the comfort of your own home! Please see the steps listed below to complete your resident set up.

- To create a resident profile, please visit candelas.recdesk.com/Community/Home. This profile is required to receive facility access.
- Please fill out all required fields (indicated with an asterisk \*) and click the "Submit" button at the bottom of the page.
- Next, please add everyone who lives in the home, including spouses and children, by clicking the appropriate level "add" button at the bottom of your profile page. To receive the correct amount of pool wristbands, you must include all household members.
- After completing your household setup, you may visit the Parkview office at 19865 W. 94th Ave to complete your setup. Please bring a copy of your warranty deed or settlement agreement as proof of ownership, along with a photo ID. Your pool wristbands and access cards will be issued to you upon verifying your information and approving your RecDesk account.

\*\*Two access cards are available to each household for free - if you are the owner of the home, only one person needs to come pick up access cards and wristbands.\*\*

## **Parkview Office Hours and Contact Information**

Monday - Friday 10:00am - 5:00pm Saturday & Sunday CLOSED

Address: 19865 W. 94th Ave, Arvada, CO 80007

Phone: (720) 625-8080

Email: Candelas@timberlinedc.com